

**Vision 20/20:** A world-class rural school district. Demonstrating our **BEST.**  
 Behave Responsibly  
 Exceed Expectations  
 Scholarship First  
 Team work always!



## Minutes

### HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

CALLED MEETING

1/22/2019

5:30 pm – 7:00 pm

District Board Room

Estill, SC 29918

**New Mission:** The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

**5:30 p.m. EXECUTIVE SESSION:** Jacqueline Hopkins made the motion to enter Executive Session. Thomas Owens seconded the motion. The motion was carried unanimously (3/0). Thomas Owens made the motion to come out of Executive Session. Jacqueline Hopkins seconded the motion. The motion was carried unanimously (3/0).

- Human Resources

#### GENERAL SESSION:

1.0	<b>Call to Order – Earl Choice called the meeting to order.</b>
2.0	<b>Statement of Media Notification</b> <i>In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media have been notified of the date, time, location, and agenda of the meeting to include a posting on the district's webpage.</i>
3.0	<b>Approval of Agenda – Jacqueline Hopkins made motion to approve the agenda. Thomas Owens seconded the motion. The motion was carried unanimously (3/0).</b>
4.0	Letter of Commendation for Schools Superintendent Wright presented the Board with the letters of commendation for each school. The letters commended each school on their accomplishments on the State Accountability Measure from the State Department of Education. The Board would like to invite the Principals to the February 19, 2019 Board Meeting and present them with a framed letter.
5.0	Employee Exit Survey Review and Discussion Superintendent will administer a culture survey. The attorney and Superintendent will look at recommendations of what can be done to improve the district
6.0	Employee Job Functions Review and Discussion- Multiple Functions Tabled for further discussion
7.0	Staffing Needs Assessment for the Office of Finance & Operations The Superintendent stated that the Office of Administrative Services in collaboration with the Office of Finance will work to construct 2 new positions for the Office of Finance with proposed job descriptions and salary range.
8.0	Medicaid Billing Discussion Tabled for further discussion
9.0	<b>EXECUTIVE SESSION (If needed)</b>
10.0	<b>Adjournment – Jacqueline Hopkins made the motion to approve the agenda. Thomas Owens seconded the motion. The motion was carried unanimously (3/0).</b>

**BOARD BUSINESS ACTIONS/VOTING RECORDS**  
**Called Meeting- 01/22/2019**

That upon the recommendation of the Superintendent, the Board will approve <b>for the Superintendent to construct job descriptions and titles for 2 additional positions for the Office of Finance.</b>	<b>Motion made by: Jacqueline Hopkins</b> <b>Motion seconded by: Thomas Owens</b>	<input checked="" type="checkbox"/> Earl Choice <input type="checkbox"/> MaryAnn Atkins - absent <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 3 of 0</b>
That upon the recommendation of the Superintendent, the Board will approve <b>inviting Estill Elementary School, Estill Middle School and Estill High School Principals and present them with Letters of Commendations and Acknowledgements at the February 19, 2019 Board Meeting.</b>	<b>Motion made by: Jacqueline Hopkins</b> <b>Motion seconded by: Thomas Owens</b>	<input checked="" type="checkbox"/> Earl Choice <input type="checkbox"/> MaryAnn Atkins - absent <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 3 of 0</b>